



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

**Meeting to be held in The Old Stables, Adel LS16
8DW**

Monday, 13th October, 2014 at 1.30 pm

Councillors:

B Anderson
J L Carter
B Flynn

Adel and Wharfedale;
Adel and Wharfedale;
Adel and Wharfedale;

G Latty
P Latty
P Wadsworth

Guiseley and Rawdon;
Guiseley and Rawdon;
Guiseley and Rawdon;

B Cleasby
D Collins
C Townsley

Horsforth;
Horsforth;
Horsforth;

C Campbell
R Downes
S Lay

Otley and Yeadon;
Otley and Yeadon;
Otley and Yeadon;





Agenda compiled by: Phil Garnett 0113 395 1632
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Shaid Mahmood Tel: 395 1652

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 14TH JULY 2014</p> <p>To receive the minutes of the meeting held on 14th July 2014.</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>DOMESTIC VIOLENCE WORKSHOP</p> <p>To receive a report of the West North West Area Leader. This report introduces the themed section of the Community Committee meeting on Domestic Violence for Outer North West Leeds.</p>	7 - 12
9			<p>FACEBOOK</p> <p>To receive a report of the Area Leader which provides an overview of Facebook and how and why community committees could use it as a communication tool to help engage with local residents.</p>	13 - 18

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p>WELLBEING FUND UPDATE REPORT</p> <p>To receive a report of the West North West Area Leader providing members with an update on the budget position for the Wellbeing fund for 2014/15. The report also shows the current position of the Small Grants and skips pots and provides an update on the Youth Activity Fund.</p>	19 - 28
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>1:30pm Monday 8th December 2014, St Margaret's Parish Centre, Horsforth</p> <p>MAP OF THE DAY</p> <p>Old Stables, LS16 8DW</p> <p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	29 - 30

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OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 14TH JULY, 2014

PRESENT: Councillor P Wadsworth in the Chair

Councillors B Anderson, C Campbell,
J L Carter, B Cleasby, D Collins, B Flynn,
G Latty, P Latty, S Lay, C Townsley and
P Wadsworth

1 Apologies For Absence

Apologies for absence were sent on behalf of Councillor R Downes.

2 Minutes - 6th June 2014.

RESOLVED – That the minutes of the North West Outer Area Committee held on 6 June 2014 be confirmed as a correct record.

3 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee. On this occasion there were no members of the public in attendance.

4 Scene Setting for Outer North West Community Committee

The report of the West North West Area Leader set the scene for the new Community Committee and sought approval of a set of minimum conditions for any decisions that may need to be delegated, or taken, between formal Community Committee meetings.

Members' attention was brought to the following issues highlighted in the report:

- New arrangements for Community Committees.
- Community Engagement.
- Developing a common framework of principles.
- Encouraging engagement with Elected Members and local residents.
- Setting priorities for the forthcoming year.
- Delegated decisions.

In response to Members comments and questions, the following was discussed:

- Localised reports – This sought to respond to members concerns across the city about reports that were generalised and insufficiently local in content.
- Engagement with Town and Parish Councils – this would be done with the full involvement of Ward Members and in accordance with the recommendations of the Scrutiny Enquiry.
- Concern regarding the use of social media – it was reported that an Outer North West Community Committee Facebook page had been set up. This would be used for the promotion of local events in the first instance to develop confidence in this method of communication.
- Delegated decisions – the Assistant Chief Executive (Citizens and Communities) already had authority to take delegated decisions with the support of Elected Members. Changes would allow sub-delegation to the Area Leader. It was requested that where an Elected Member did not agree with a matter for delegated decision then this should be referred to the next meeting of the Community Committee if the matter had not been resolved in the interim
- Appointment of a temporary Marketing and Communications Officer – it was reported that this was a temporary centrally funded post and the postholder would work alongside Area Support staff to upskill and raise standards of promotion and communications.

RESOLVED –

- (1) That the introduction of Community Committees be noted.
- (2) That the minimum conditions set out in paragraph 9 with regard to the need for delegated decisions to be taken between formal Community Committee meetings be approved subject to alterations discussed.
- (3) That the Area Leader provide a report to Policy Sub Group for further consideration.

5 Community Committee Sub Groups

The report of the West North West Area Leader outlined proposed changes to the Outer North West Community Committee Sub Groups and set out the rationale behind the proposals.

Members attention was brought to an appendix to the report which outlined the suggested Sub Groups and proposed membership. It was suggested that the Sub Group Adult Social Care and Well-being be amended to include Health.

RESOLVED –

- (1) That the following sub-groups be established for the 2014/15 municipal year:

Environment & Community Safety

Councillor B Anderson (Chair)

Councillor G Latty

Councillor D Collins Councillor C Campbell

Draft minutes to be approved at the meeting
to be held on Monday, 13th October, 2014

Employment, Learning and the Local Economy

Councillor R Downes (Chair)
Councillor B Anderson
Councillor P Latty
Councillor D Collins

Children's Services and Family Health

Councillor P Latty (Chair)
Councillor B Flynn
Councillor D Collins
Councillor S Lay

Adult Social Care, Health and Well Being

Councillor G Latty (Chair)
Councillor B Flynn
Councillor B Cleasby
Councillor S Lay

Highways and Transportation

Councillor B Cleasby (Chair)
Councillor B Anderson
Councillor P Wadsworth
Councillor R Downes

Policy

Councillor P Wadsworth (Chair)
Councillor B Anderson
Councillor R Downes
Councillor P Latty
Councillor G Latty
Councillor B Cleasby

6 Community Committee Appointments

The report of the City Solicitor invited the Community Committee to make appointments to outside bodies, the Corporate Carers Group, Community Committee Area Lead Members and Children's Services Cluster Partnerships.

RESOLVED – That the following appointments be made:

Outside Bodies:

Aireborough Educational Charity

M Dunn
S Waddington
N Gledhill

Aireborough Voluntary Services to the Elderly with Disabilities

Councillor R Downes

Bramhope Youth Development Trust
Councillor B Flynn

Horsforth Live at Home Scheme
Councillor B Cleasby

Prince Henry's Grammar School – Foundation Governors
Councillor R Downes

Outer North West Local Housing Advisory Panel
Councillor G Latty
Councillor D Collins

Area Lead Members:

Environment & Community Safety – Councillor B Anderson
Children's Services – Councillor P Latty
Employment, Skills and Welfare – Councillor R Downes
Health, Wellbeing and Adult Social Care – Councillor G Latty

Childrens's Services Cluster Partnership Representatives:

Horsforth – Councillor D Collins
ESNW – Councillor B Flynn
Aireborough – Councillor P Latty and Councillor S Lay
Otley/Pool/Bramhope – Councillor B Anderson

Corporate Carer's Group

Councillor P Latty

7 Wellbeing Fund Update Report

The report of the West North West Area Leader provided the Committee with an update on the budget position for the Wellbeing fund for 2014/15. It also highlighted the current position of the small grants and skips pots.

Members' attention was brought to available funds and these were described in the report on a ward basis. Approval was also sought for project applications that had been received since the last meeting,

RESOLVED –

- (1) That the current budget position for the revenue Wellbeing fund for 2014/15 be noted.
- (2) That the following large grant applications be approved:
 - Horsforth Police Community Support Officers 2014/15 - £8,100
 - Kelcliffe Lane Guiseley Aireborough Public Bridleway No 122 - £1,920
 - Guiseley & Rawdon Festive Lights - £4,110
 - Yeadon Festive Lights - £4,045
 - Yarnbury Pitch Improvement - £4,200 – subject to the club being able to secure the remainder of the funding
 - AWMA All-weather sports pitch refurbishment - £10,000

- (3) That the Wellbeing small grants that had been approved since the last meeting be noted.
- (4) That the current budget position for the Capital Wellbeing Fund for 2014/15 be noted.

8 Date and Time of Next Meeting

Monday, 13 October 2014 at 1.30 p.m. Meeting to be held at The Old Stable, Back Church Lane, Adel, Leeds.

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Report of: Shaid Mahmood, West North West Area Leader

Report to: Outer North West Community Committee

Report author: Gerry Burnham, Telephone 3367870

Date: 13th October 2014

Domestic Violence Workshop

Purpose of report

1. This report introduces the themed section of the Community Committee meeting on Domestic Violence for Outer North West Leeds.

Main issues

2. The Outer North West Community Committee was asked to identify a number of themes for the 2014/15 municipal year and agreed that this should be done through the sub groups as the Committee thought them best placed to consider ideas and suggestions for topics, based on local knowledge, needs and priorities.
3. Through discussions with the Community Champion for Community Safety and in conjunction with the Environment and Community Safety sub group, the theme of Domestic Violence was identified as a key area of investigation for the committee.
4. The local Community Safety Partnership, Safer Leeds, had also identified domestic violence as a key priority area within the Safer Leeds Strategy 2013/14. Linked to this, The Safer Leeds Executive agreed to develop a new Domestic Violence and Abuse Strategy and Action Plan for the city and set up a multi-sector Leeds Domestic Violence Strategy Group to lead on this task.
5. In addition, the Scrutiny Board for Safer and Stronger Communities developed terms of reference in September 2013 for an inquiry into tackling domestic violence and abuse and produced its findings in June of this year.
6. The inquiry highlighted that domestic violence and abuse is an issue for every community and can affect individuals from any background or socio-demographic. As such, it is vital that any misconception that domestic violence and abuse only occurs in certain areas and to certain people is addressed immediately.

7. A summary of key issues and a community engagement plan are appended to this report to support discussions.

Recommendations

8. The Community Committee workshop, with the support of services and partners, will explore Domestic Violence in our communities, what the community has in place to respond to domestic violence and how the Community Committee can raise awareness of domestic violence in the local area.

Background information

Link to the June 2014 Safer and Stronger Communities Scrutiny Board investigation into Tackling Domestic Violence and Abuse:

<http://www.leeds.gov.uk/docs/Scrutiny%20Inquiry%20into%20tackling%20domestic%20violence%20and%20abuse%20-%20final%20report.pdf>

Domestic Violence and Abuse

Domestic violence and abuse is a significant issue across Leeds impacting on the lives of individuals, families and children. It affects communities regardless of geography, relative affluence and ethnicity. It is a factor behind a high proportion of children, especially those under 5 being taken into care. Recognising the significance of this issue, the Council has made Domestic Violence and Abuse one of its key priorities over the next year.

Key facts

Domestic violence is the **largest cause of morbidity in women aged 19-44 years** – greater than war, cancer or traffic accidents.

Children who experience childhood trauma including witnessing incidents of domestic violence, are at **greater risk of having serious adult health problems**.

Domestic violence is a **primary indicator of child protection needs**. Nearly 75% of children on the child protection register live in households where domestic violence happens (strong link to child abuse)

Deaths of children - Domestic violence is involved in 11 out of 13 cases

Domestic violence accounts for **17% of reported crime** (significant level of under-reporting)

On average **two women a week are killed** by a male partner / former partner

Costs

One domestic violence killing **costs the state an estimated £1m**

Violence against women costs the **NHS an estimated £1.2 billion a year** for physical injuries and £176 million for mental health support

The full cost of violence against women is **£40.1 billion** every year in England and Wales

Citywide data and intelligence

In 2012 there were **3,628** referrals to Childrens Social Work service which related to domestic violence and abuse, which represented **31%** of the total number of referrals

Nearly three quarters of children on the 'at risk' register live in households where domestic violence and abuse occurs

In the 12 months to the end of June 2014, there were **14,128** incidents of domestic violence and abuse reported to the Police in Leeds, an increase of 858 on the previous 12 month period. It is widely recognised that domestic violence and abuse is underreported to the police and other agencies, therefore the actual number of incidents is estimated to be higher.

When domestic violence is reported to agencies in Leeds the majority of victims are female (**79.5%**).

Over the past 12 months where police attend incidents relating to domestic violence and abuse, the perpetrators were male in over **83%** of cases.

Both victims and perpetrators of reported domestic violence and abuse are overwhelmingly white British. However it is known there is under-reporting in some communities and the true picture is not known.

Since April 2011 there have been **15** domestic violence homicides in Leeds, of which 11 have progressed to a Domestic Homicide Review

Outer North West Data

WYP Reported Domestic Abuse Incidents July 2013 to June 2014

Ward	Number of Reported Incidents
Adel & Wharfedale	125
Guiseley & Rawdon	172
Horsforth	156
Otley & Yeadon	211
Total	664

COMMUNITY COMMITTEE ENGAGEMENT PLAN		
TOPIC : DOMESTIC VIOLENCE IN OUTER NORTH WEST		
Consultation Period	October 2014 – June 2015	
Summary of topic	The topic will look at Domestic Violence in Outer North West Leeds, how widespread it is thought to be, what the community has in place to respond to domestic violence and how the Community Committee can raise awareness of domestic violence in the local area	
Stakeholders		
Community	Local Authority & Public Sector	Third Sector
Local residents	Domestic Violence Team	Older People's Networks
	Neighbourhood Policing Team	Women's Aid
	Children's Services	
	Children Centre Managers	Behind Closed Doors
	Adult Social Care	
	Health	
	Parish and Town Council's	
Proposed consultation activity (Who will be consulted & how)		
Activity	Method	Lead organisation
Themed forums	Invite speakers around the key lines of enquiry	Area Support Team
Item on Environment & Community Safety, Adult Social Care, Health & Well-being, Children's Services & Family Health and Employment Learning & the Local Economy sub group agendas	Ask relevant sub groups to consider key lines of enquiry at their meetings	Area Support Team
Other potential consultation activity		
Activity	Method	Resources required

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Report of: Shaid Mahmood, West North West Area Leader

Report to: Outer North West Community Committee

Report author: Kim Regan [215715]

Date: 13th October 2014

For decision

Facebook

Purpose of report

The purpose of this report is to provide an overview of Facebook and how and why community committees could use it as a communication tool to help engage with local residents.

Main issues

What is Facebook?

Facebook is the world's largest social networking site and allows users to create profiles, upload photos and video, send messages, and keep in touch with friends, family and colleagues and connect with groups and organisations they are interested in.

Why do we want community committees to use Facebook?

Facebook will allow our community committees to connect with a wider audience. It is a useful tool to develop two-way communications and build a stronger social connection with residents who normally wouldn't engage with us.

It will help community committees build relationships and show support by sharing useful and interesting information from local media, community groups and residents. It has the added benefit of supporting and encouraging citizenship.

It provides a free communications channel allowing community committees to talk to many people at no cost. Without paying for anything, we can see via Facebook exactly the number of people and their age, gender and interests in the areas we serve and how people respond and interact with our posts.

Aims of using Facebook:

- Promote the work of the community committee
- Enhance existing work by involving local people
- Promote opportunities to residents and community groups e.g. funding, training, events

Benefits for the community committee

- Increase the visibility and enhance the identity of community committees
- Develop a greater understanding within communities of the role and work of the community committee including projects funded through the Wellbeing Fund and Youth Activities fund.
- Increase awareness and understanding within communities of the role and services offered by the Area Support Team, Leeds City Council and partners
- Allow the team to have a further means of communicating decision making in a transparent and user friendly way.
- Allow the team to have a further means of consulting with communities/involving residents in designing local services.

How are other community committees using Facebook?

The other community committees are using Facebook to communicate the following messages:

- Advertising committee meetings
- Promoting local community events such as fair's, gala's and fun day's
- Promoting community forum meetings
- Posting agreed funding applications and skips
- Promoting Wellbeing and YAF funding
- Sharing and liking local groups and information
- Sharing and liking other council services including the corporate page.

The pages are doing well with increasing number of followers on a weekly basis and have received no negative responses. There have been some issues raised for example around venues or the timing of meetings however these have been addressed. There has also been comment and debate on the Leeds cycle super-highway.

Examples of the type of posts and interaction by other community committees are attached as an appendix.

Facebook and community engagement

What is community engagement? It is giving people access to information and the chance to have a greater say and influence over what happens in their community and the services they use.

There is often a perceived 'usual suspect' group that dominates local engagement with the audience being between the ages of 50-74. Facebook is allowing us to engage with a different audience, a younger audience who are usually busy working, looking after children and who don't generally have the time to attend council meetings/events. Facebook is

helping us to reach an audience between the ages of 25-54. This audience are using our community committee pages to find out local information and news and provide a platform for them to talk about where they live, in their own time – on their phones, at work, or in the comfort of their homes.

Below provides information on current engagement our community committee pages are experiencing.

Data taken from Facebook for the period 17/09/14 – 23/09/17

Committee	Number of page 'Likes'	Audience Age	Number of people Reached
Inner South	108	35-44	488
Inner West	93	35-54	718
Inner East	69	35-44	51
Inner North West	86	25-34	456
Inner North East	73	35-44	409
Outer South	72	25-44	178
Outer East	171	35-44	986
Outer West	124	35-44	181

How will Facebook be managed by the Area Support Team?

We will ensure that:

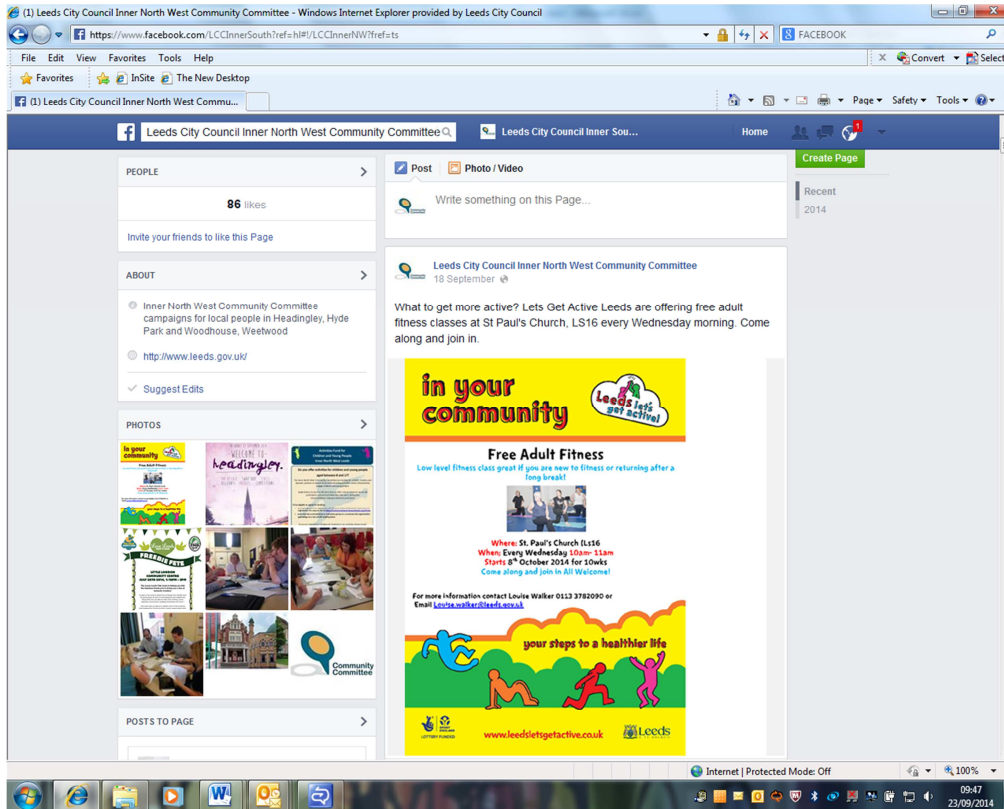
- Pages are checked at least once a day
- We are polite, open and respectful
- We direct all service enquiries to the relevant service areas within the Council for them to respond to.
- Questions or comments on behalf of a service or organisation are responded to in a timely and informative manner.
- What is said online is consistent with other communications
- We won't enter into unnecessary debates
- The Facebook pages are owned by the Community Committee and are serviced by the Area Support Team. Members will not have individual Facebook profiles as part of the community committee.
- We are happy for any posts to be public knowledge. Only posting comments, videos and pictures which we are happy to share.
- Where appropriate, responses can be made away from an open forum; either to their personal email address or over the phone.

Recommendations

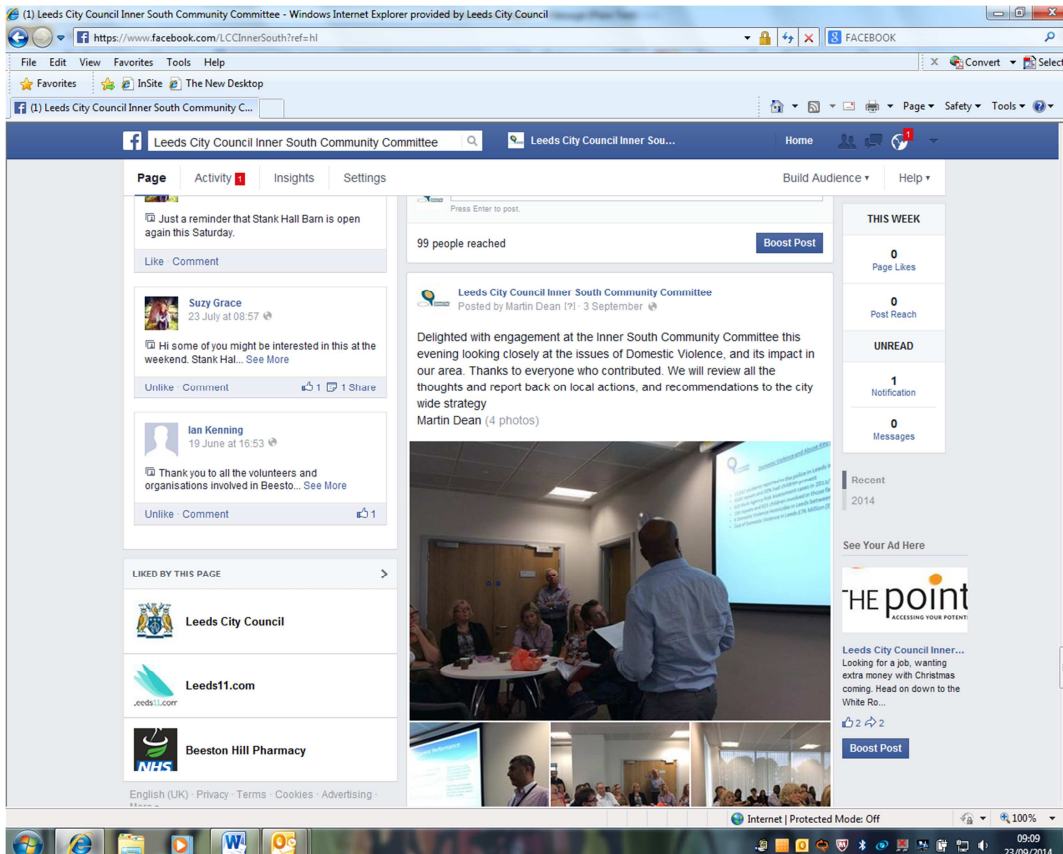
Outer North West Community Committee are asked to consider and comment on the use of Facebook to connect and share information with a wider audience.

Examples of posts by the other community committees

Inner West – posted information about free adult fitness classes



Inner South – Posted live at their community committee event



Inner North East posted details of youth activities fund

Leeds City Council Inner North East Community Committee

Monday, 6 October 2014 at 19:00
Hosted by Leeds City Council Inner North East Community Committee

POSTS TO PAGE

Jill Mann
18 September at 10:03
Visit Toasttocoffee community cafe at The Hub, Harehills on Wednes... See More
Like Comment 1

Claire-Louise Watson
31 August at 19:13
Do you feel sluggish in the morning? Have no energy throughout the d... See More
Like Comment

Sharon Hughes
13 August at 15:16
Have you seen this
<http://www.aboutmyarea.co.uk/West-Yorkshire/Leeds...> See More
Like Comment 1

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Facebook © 2014

Leeds City Council Inner North East Community Committee
18 September
Inner North East Community Committee Funded Meanwood Olympics
(17 photos)
The Inner North East Community funded Zest Health for Life to undertake Meanwood Olympics in the summer holiday, over 200 children and young people attended.

Like Comment Share

Leeds City Council Inner North East Community Committee
17 September
Leeds Federated Housing are recruiting for a Community Development

Internet | Protected Mode: Off
09:11
23/09/2014

Outer East posted information responding to issues raised by local residents.

Leeds City Council Outer East Community Committee

ABODE Rentals
4 August at 09:45
Is your student house in Leeds empty? We have quality students wait... See More
Like Comment

David White
28 July at 14:05
I really enjoyed the last meeting. I found very informative about wh... See More
Like Comment

LIKED BY THIS PAGE

Pendas Fields Like

Colton, Leeds Like

Whitkirk, Leeds, United Ki... Like

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Facebook © 2014

Leeds City Council Outer East Community Committee
15 September
You said, we did...
Residents of Laurel Terrace in Stanks (in the Cross Gates & Whinmoor ward) complained to their local councillors about several issues in their locality such as large vehicle access (Fire engines, wheelie bin wagons), over... See More

Like Comment Share

Leeds City Council Outer East Community Committee likes this.

Write a comment...
Press Enter to post.

Leeds City Council Outer East Community Committee
15 September

Internet | Protected Mode: Off
09:13
23/09/2014

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Report of Shaid Mahmood, West North West Area Leader

Report to Outer North West Community Committee

Report author Gerry Burnham

Date: 13th October 2014

Wellbeing Fund Update Report

For Decision

Purpose of report

1. This report provides members with an update on the budget position for the Wellbeing fund for 2014/15. The report also shows the current position of the Small Grants and skips pots and provides an update on the Youth Activity Fund.

Main Issues

2. Community Committees have a delegated responsibility for the allocation of area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
3. Currently the Outer North West Community Committee operate a pre-sift process for Wellbeing fund applications. This involves discussions with appropriate ward members for that particular project, in the context of the current areas priorities. Where projects do not have support from all three ward members, they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants, where schemes do not garner support these will be reported to a subsequent area committee meeting for noting.
4. In 2014/15, the Outer North West Community Committee received a sum of **£140,672** of Wellbeing revenue. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£35,168 per ward).
5. After deducting any existing commitments and taking account of the 2013/14 carry forward position, the Community Committee has **£85,248** of funding available for allocation.

Wellbeing Budget Statement 2014/15 and Quarterly Monitoring

6. The latest Wellbeing Budget Statement for 2014/15 is included as Appendix 1 to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.
7. Table 1 below includes details per ward of the total revenue available for allocation in 2014/15 including any carry-forward from previous years, the total amount committed this financial year and the allocation currently available.

Table 1 – Revenue

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Total available for allocation in 2014/15	£61,289	£33,045	£38,803	£34,162
Total amounts committed in 2014/15 financial year	£25,690	£25,618	£18,300	£12,443
Allocation currently available	£35,599	£7,427	£20,503	£21,719

Details of new projects for consideration

8. Christmas in Pool in Wharfedale

Delivery Organisation: Pool in Wharfedale Parish Council
Amount requested: £1,200

Funding is requested for the second and final phase of a Christmas Lights improvement project in Pool. Funding will be used to purchase new control equipment, timer clock and the hire of five festive motifs.

9. Horsforth Festive Lights

Delivery Organisation: Horsforth Town Council
Amount requested: £2,340

Funding is requested to contribute towards festive lights in four areas of Horsforth. There will be a light switch on ceremony with local school children singing carols and a brass band playing.

10. Yarnbury Pitch Improvements

Delivery Organisation: Yarnbury (Horsforth) Rugby Football
Amount requested: £8,820 (A&W £2,100), (G&R £1,260), (Horsforth £4,200), (O&Y £1,260)

Funding is requested to deliver a pitch improvement programme which will address the extensive overuse of one side of the pitch, due to poor drainage and the existing location of the pitch floodlights.

At the July community committee meeting Horsforth Members approved £4,200 towards this project, subject to the other 3 wards making a contribution. Amounts requested have been calculated using club membership percentages per each ward.

11. Moving Forward Together
Delivery Organisation: Bramhope Methodist Church
Amount requested: £10,000

Funding is requested for the refurbishment of the church kitchen and hall.

12. Guisseley Theatre Refurbishment
Delivery Organisation: Guisseley Theatre
Amount requested: £4,245

Funding is requested for the refurbishment of the bar area.

Youth Activity Funding

13. The budget for the Outer North West Youth Activity Fund for 2014/15 is £57,350 which includes the new allocation of £56,470 and an underspend from 2013/14.

The community committee has £5,672 of Youth Activity Funding still available for allocation. Members of the Children's Services & Family Health sub group have recommended 2 projects for funding, subject to approval at community committee.

14. Skateboard Coaching Programme
Delivery Organisation: Sk8 Safe Ltd
Amount requested: £530

Funding is requested to run an outdoor 4 week course of skateboard coaching activities at Ralph Thoresby School.

15. Skateboard Coaching Programme & Skate Jam
Delivery Organisation: Sk8 Safe Ltd
Amount requested: £1,595

Funding is requested to run 4 user group recruitment sessions which will encourage users to tidy and improve the local skate park. A skate jam will be held at the end of the sessions bringing the local community together.

Wellbeing Budget – Small Grants & Skips

16. Table 2 below provides details of the small grants which have been approved this financial year. There is £12,693 still available for allocation for small grants.

Table 2: Small Grant Approvals (01/07/2014 – 30/09/2014)

Project Name	Ward	Amount Requested	Amount Approved
Irish Day	Otley & Yeadon	£100	£100
Bramhope No Cold Calling Zone	Adel & Wharfedale	£720	£720
Coppice Wood 20mph Zone	Otley & Yeadon	£388	£388

17. Table 3 below details the skips approved since the last meeting. There is £2,699 still available for skip hire in 2014/15 budget.

Table 3: Skip Approvals (01/07/2014 – 30/09/2014)

Location	Ward	Number of skips	Amount approved
St Wilfred's Church, LS21	Adel & Wharfedale	1	£140

Wellbeing Budget – Capital Receipts Programme

18. Table 4 below provides details of the amount of capital available to spend in 2014/15 per ward.

Table 4 Capital

	Adel & Wharfedale	Guiselley & Rawdon	Horsforth	Otley & Yeadon
Allocation currently available	£2,521	£2,521	£2,521	£5,021

19. In 2012, the Area Committee approved an interest free capital loan of £5,000 to Yeadon Cricket Club, repayable over 4 years. To date £2,500 has been repaid and this amount is reflected in table 4. The third instalment is due in February 2015.

3 Corporate Considerations

a. Consultation and Engagement

20. The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Community Plan process and the commissioning round began with a communication to all Community Committee contacts.

b. Equality and Diversity / Cohesion and Integration

21. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Community Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

c Council polices and City Priorities

22. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

d Resources and value for money

23. Aligning the distribution of Community Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

e. Legal Implications, Access to Information and Call In

24. There are no legal implications or access to information issues. This report is not subject to call in.

f. Risk Management

25. Risk implications and mitigation are considered on well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

4 Conclusions

26. The Outer North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to service. This report provides members with an update on the Wellbeing programme for 2014-15

5 Recommendations

27. The Outer North West Community Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2014/15 (Table 1 and Appendix 1).
- Consider the large grant applications detailed at section 3.4 which have been received since the last Community Committee.

- Note the small grants and skips that have been approved since the last meeting (Table 2 and 3).
- Note the current budget position for the Capital Wellbeing Fund for 2014/15 (Table 4).

6 Background documents¹

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OUTER NORTH WEST AREA COMMITTEE

2014-15 Wellbeing Statement

Appendix 1
30 September 2014

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2014-15 financial year. It shows the amount allocated to each ward of the Outer North West Area Committee, details of the carry forward from 2013-14 and any existing commitments.

2014/15 ONW Revenue Budget	ONW Area Committee	A&W	G&R	H	O&Y
Balance Brought Forward from 13/14	£219,639	£22,258	-£2,656	£3,102	-£2,369
ONW Revenue Allocation for 2014/15	£140,672	£35,168	£35,168	£35,168	£35,168
Refund from project underspend		£3,863	£533	£533	£1,363
Total	£360,311	£61,289	£33,045	£38,803	£34,162
Schemes Approved from 2013-14 budget to be paid in 2014-15	£198,017	£32,663	£38,699	£62,828	£44,818
Projects approved in 14/1/5	£82,051	£25,690	£25,618	£18,300	£12,443
Total Commitments	£280,068	£58,353	£64,317	£81,128	£57,261
Remaining to Allocate (Wellbeing)	£80,243	£35,599	£7,427	£20,503	£21,719
Remaining to Allocate (Youth Activities)	£5,672	-	-	-	-

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Total Project	Adel & Wharfedale			Guiseley & Rawdon			Horsforth			Otley & Yeadon		
			Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining
Small Grants	WNW Area Support	£20,000	£5,000		£5,000	£5,000		£5,000	£5,000		£5,000	£5,000		£5,000
Skips	WNW Area Support	£4,000	£1,000		£1,000	£1,000		£1,000	£1,000		£1,000	£1,000		£1,000
Nether Yeadon Conservation Area Appraisal	Sustainable Development Unit LCC	£5,000	£0		£0	£5,000	£0	£5,000	£0		£0	£0	£0	£0
Rebranding of area to Pool Riverside	Pool in Wharfedale Recreation Ground	£6,000	£6,000	£0	£6,000	£0		£0	£0		£0	£0	£0	£0
Additional Litter Bins in Adel & Wharfedale	WNW Locality Team	£3,690	£3,690		£3,690	£0		£0	£0	£0	£0	£0		£0
Otley Summer of Play	Otley Clusters	£2,398	£0	£0	£0	£0	£0	£0	£0	£0	£0	£2,398	£0	£2,398
Summer of Play	Aireborough Extended Services	£6,508	£0		£0	£6,508	£0	£6,508	£0		£0	£0		£0
Horsforth PCSO's	Horsforth Town Council	£8,100	£0		£0	£0	£0	£0	£8,100		£8,100	£0		£0
AWMA All Weather Sports Pitch	Adel War Memorial	£10,000	£10,000		£10,000	£0		£0	£0		£0	£0		£0
Kelcliffe Lane	Friends of Parkinson's Park	£4,000	£0		£0	£4,000	£0	£4,000	£0		£0	£0		£0
Guiseley & Rawdon festive Lights	Leeds Lights	£4,110	£0		£0	£4,110	£0	£4,110	£0		£0	£0		£0
Yeadon Festive Lights	Leeds Lights	£4,045	£0		£0	£0	£0	£0	£0		£0	£4,045		£4,045
A Pitch for Everyone	Yarnbury Rugby Club	£4,200	£0		£0	£0	£0	£0	£4,200		£4,200	£0		£0
Total		£82,051	£25,690	£0	£25,690	£25,618	£0	£25,618	£18,300	£0	£18,300	£12,443	£0	£12,443

1.3 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years that are still live.

Project Name	Lead Organisation	Total Project	Adel & Wharfedale			Guiseley & Rawdon			Horsforth			Otley & Yeadon		
			Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining
Aireborough Summer Activities (2013/14)	Aireborough Summer Activities Association	£5,265	£1,316	£1,316	£0	£1,316	£1,316	£0	£1,316	£1,316	£0	£1,316	£1,316	£0
Off-Road Bikes (2013/14)	West Yorkshire Police	£2,683	£671	£671	£0	£671	£671	£0	£671	£671	£0	£670	£670	£0
Guiseley Cold Calling Zone	Guiseley Neighbourhood Watch Association	£3,000	£0	£0	£0	£3,000	£604	£2,396						
Youth Activity Fund (2013/14)	Youth Activity Fund	£19,011												
CASAC 2013	CASAC	£16,325	£4,081	£788	£3,294	£4,081	£788	£3,294	£4,081	£788	£3,294	£4,081	£788	£3,294
Site-based gardeners	Parks & Countryside	£24,007	£0	£0	£0	£13,626		£13,626				£10,381		£10,381
Quad Bikes	Parks & Countryside	£9,000	£2,250	£2,250	£0	£2,250	£2,250	£0	£2,250	£2,250	£0	£2,250	£2,250	£0
Acoustic Treatment St Margarets	St Margarets Parish Church	£3,000	£0	£0	£0	£0	£0	£0	£3,000	£3,000	£0	£0	£0	£0

ONW/13/16/R	Bramhope Tree Planting	Bramhope & Canton Parish Council	£4,500	£4,500	£0	£4,500	£0	£0	£0	£0	£0	£0	£0	£0	
ONW/13/17/R	Broadgate Parking Bays	Housing Leeds, Horsforth	£12,000	£0	£0	£0	£0	£0	£0	£12,000	£12,000	£0	£0	£0	
ONW/13/18/R	Arthington Church Clock	0	£2,000	£2,000	£2,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	
ONW/13/19/R	Off Road Bikes (2014/15)	West Yorkshire Police	£1,136	£284	£0	£284	£284	£0	£284	£284	£0	£284	£284	£0	
ONW/13/20/R	No Cold Calling Zones (A&W)	Adel Association	£2,000	£2,000	£1,377	£623	£0	£0	£0	£0	£0	£0	£0	£0	
ONW/13/21/R	Cookridge Village Hall Roof Resurface	Cookridge Village Association	£9,000	£9,000		£9,000	£0	£0	£0	£0	£0	£0	£0	£9,000	
ONW/13/22/R	Scotland Lane Road Safety Scheme	Highways & Transportation	£30,000	£0	£0	£0	£0	£0	£0	£30,000	£0	£30,000	£0	£0	
ONW/13/23/R	Coppice Woods 20 mph Zone	Highways & Transport	£2,100	£0	£0	£0	£2,100	£0	£2,100	£0	£0	£0	£0	£0	
ONW/13/24/R	Broadgate Nursery	Broadgate Primary School	£2,050				£0	£2,050	-£2,050						
ONW/13/25/R	Healthy Lifestyles for Older People	OPAL	£1,920	£1,920	£0	£1,920	£0	£0	£0	£0	£0	£0	£0	£0	
ONW/13/26/R	Aireborough Activities Scheme (2014/15)	ASAS	£19,900	£2,700	£0	£2,700	£6,575	£0	£6,575	£4,050	£0	£4,050	£6,575	£0	
ONW/13/27/R	Otley CCTV	Leeds Watch LCC	£11,863	£0	£0	£0	£0	£0	£0	£0	£0	£0	£11,863	£0	
ONW/13/28/R	Yeadon CCTV	Leeds Watch LCC	£6,442	£0	£0	£0	£0	£0	£0	£0	£0	£0	£6,442	£0	
ONW/13/29/R	Horsforth Farmers Market	0	£3,000	£0	£0	£0	£1,000	£0	£1,000	£0	£0	£0	£0	£0	
ONW/13/30/R	Rawdon Cricket Club	0	£1,000	£0	£0	£0	£0	£0	£0	£3,000	£2,700	£500	£0	£0	
ONW/13/23/S	A&W Grit Refills	AST	£500	£500	£0	£500	£0	£0	£0	£0	£0	£0	£0	£0	
ONW/13/19/S	Guiseley & Rawdon grit bins	AST on behalf of AC	£1,000	£0	£0	£0	£1,000	£0	£1,000	£0	£0	£0	£0	£1,000	
Total			£192,702	£31,223	£8,402	£22,821	£35,903	£7,679	£28,225	£60,652	£22,725	£38,128	£43,862	£15,024	£28,839

1.4 Youth Activity Fund

The table below lists those Youth Activity projects supported in 2014-15 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
ONWYAF/14/01	Aireborough Ext Services	G&R	£ 3,256.00	£ -
ONWYAF/14/02	Oddball Theatre	G&R	£ 4,095.00	£ -
ONWYAF/14/03	Aireborough Sports Days	Leisure Services	£ 1,446.00	£ -
ONWYAF/14/04	Aireborough Sk8	Sk8 Safe UK	£ -	£ 1,390.00
ONWYAF/14/05	Groove Generation	Tranmere PS	£ 1,800.00	£ -
ONWYAF/14/06	Horsforth Boiler Room	Horsforth Cluster	£ 2,950.00	£ -
ONWYAF/14/07	Horsforth Inters	Horsforth Cluster	£ 6,218.00	£ -
ONWYAF/14/08	Lets Get Baking	Horsforth Cluster	£ 865.00	£ -
ONWYAF/14/09	Lets Get Creative	Horsforth Cluster	£ 865.00	£ -
ONWYAF/14/10	Revisit	Horsforth Cluster	£ 1,037.00	£ -
ONWYAF/14/11	Acting Up	The Big Hoo Ha	£ 3,789.00	£ -
ONWYAF/14/12	Autumn Lanterns	Otley Courthouse	£ 1,746.00	£ -
ONWYAF/14/13	Otley Play Days	Aireborough Ext Services	£ 2,000.00	£ -
ONWYAF/14/14	Otley Sk8 Ambassadors	Sk8 Safe UK	£ -	£ 1,472.00
ONWYAF/14/15	Poetry Workshops	Headingley Litfest	£ 900.00	£ -
ONWYAF/14/16	Friday Night Project	Leeds YMCA	£ 2,489.00	£ 1,360.00
ONWYAF/14/17	Mini Breezes	Breeze	£ 14,000.00	£ -

Total £ 47,456.00 £ 4,222
Budget for Year £ 57,350.00
Available to Allocate £ 5,672.00

The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. At its meeting on 17th July 2013, Executive Board approved that the existing 5% allocation from 2012/13 (£112.6k) and future CRIS receipts available for allocation across wards, be allocated to the Area Committees based on the existing Area Wellbeing needs based formula. This has resulted in 8.96% allocation to the Outer North West, meaning that £10,086 is available for allocation by the Committee to capital projects.

Project Name	Organisation	Ward	Earmarked	Amount Paid

Total £ - £ -
 Budget for Year £ 10,086.00
 Available to Allocate £ 10,086.00

2.1 Yeadon Cricket Club

In September 2011, the Area Committee approved a £5,000 revenue payment and a £5,000 loan to Yeadon Cricket Club from the Otley & Yeadon ward. Yeadon Cricket Club are repaying the grant in equal parts for 4 years with 0% interest. The first installment was paid in 12/13 and the next instalment is due in February 2014.

		O&Y	Remaining
Yeadon Cricket Club	Amount loaned	£5,000	
February 2013	1st Repayment paid	£1,250	£3,750
February 2014	2nd Installment due	£1,250	£2,500
February 2015	3rd Installment due		
February 2016	4th Installment due		

3 Small Grants

At its May 2013 meeting, the Area Committee agreed to carry forward the remaining budget from the 12/13 small grants pot to the 13/14 small grants pot and these figures are reflected below. At the June 2013 meeting, a further £20,000 was approved for allocation. Following the February Area Committee approval was given to add £1,000 from the large grants budget to the Guiseley & Rawdon small grant budget.

Project Name	Lead Organisation	A&W	G&R	H	O&Y	Paid
ONW/14/01/S Otley Carnival 2014	Otley Carnival Committee	£0	£0	£0	£500	£500
ONW/14/02/S Bands in the Park	Leeds International Season	£0	£0	£0	£600	£600
ONW14/03/S Shelters at Tarnfield Bowling Club	Tarnfield Bowling Club	£0	£0	£0	£571	£571
ONW14/04/S Refurbishment of Heritage signpost	Pool in Wharfedale Parish Council	£1,000	£0	£0	£0	£0
ONW14/05/S Guiseley Clock	Area Support Team	£0	£30	£0	£0	£30
ONW14/06/S Childrens Gala & Christmas Lantern Parade	Friends of Parkinson's Park	£0	£1,000	£0	£0	£1,000
ONW14/07/S PA System	Yeadon Town Hall Users Group	£0	£0	£0	£500	£0
ONW14/08/S Wild Flower Area	Parks & Countryside	£572	£0	£0	£0	£0
ONW14/09/S Adel Tree Replanting	Parks & Countryside	£560	£0	£0	£0	£0
ONW14/10/S Guiseley War Memorial - Rose Planting	Parks & Countryside	£0	£1,000	£0	£0	£1,000
ONW14/11/S Irish Day	Irish Arts Foundation	£0	£0	£0	£100	£0
ONW14/12/S Coppice Wood 20mph Zone	LCC Highways & Transportation	£0	£0	£0	£388	£0
ONW14/13/S Bramhope No Calling Zone	Bramhope & Carlton Parish	£720	£0	£0	£0	£0

Total	£2,132	£2,030	£0	£2,171
Carry forward from 13/14	£0	£1,836	£0	£0
14/15 budget	£5,000	£5,000	£5,000	£5,000
Available to Allocate	£2,868	£4,806	£5,000	£2,829

4 Skips

At its May 2013 meeting, the Area Committee agreed to carry forward the remaining budget from the 12/13 skips pot to the 13/14 skips pot and these figures are reflected below. At the June 2013 meeting, a further £4,000 was approved for allocation.

Skips	Delivery Date	A&W	G&R	H	O&Y	Paid
Otley Carnival site	20 June 2014	£0	£0	£0	£450	£450

Skip/2

Skip/3

Skip/4

Skip/5

Skip/6

Otley Older People/Ings Lane allotment	10-17 April 2014	£0	£0	£0	£150	£150
Kirk Lane Allotments LS19 7HD (G&R)	25-28 April 2014	£0	£151	£0	£0	£130
Arthington Village Cleanup Apr 14	04-04 April 2014	£150	£0	£0	£0	£150
Holtdale Place LS16 7RH	04-06 June 2014	£260	£0	£0	£0	£260
St Wilfred's Church LS21 1LP	08 -11 Sep 2014	£140	£0	£0	£0	£0
	Total	£550	£151	£0	£600	£1,140
	Carry forward from 13/14	£0	£0	£0	£0	
	14/15 budget	£1,000	£1,000	£1,000	£1,000	
	Available to Allocate	£450	£849	£1,000	£400	



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